



Dean's Council Minutes

April 1, 2013

In Attendance: Vance Larsen, Sue Dalley, Sheryl Bodrero, Mike Medley, Dan Black, Beckie Hermansen, and Rick White

Also in Attendance: Chase Mitchell, Doug Johnson, Jon Ostler, and Heather Boren

1. Welcome

2. Course Evaluations: Please let Beckie know who you want course evaluations done for. If you don't respond she will do your whole division. Please let her know by Friday.

3. TracDat Review & Overview: Student learning outcomes and program objectives need to match the course catalogue. If they don't match we will be contacting you. We will be focusing more on programs as to courses going forward.

Handouts passed out. Rick is willing to meet with everyone individually and also with department heads. In the future you will enter in budget requests under results.

Reports: At program level – you can change from portrait to landscape etc.

Ad Hoc where you can create your own reports for your own purposes – click create new report at the bottom. Create name and data view. Click on department name and now you can create your own report.

Review of Handout: Assessment made easy.

Action: Review with your divisions on an annual and semiannual basis.

4. Adjourned.