



College Council Meeting Summary • September 11, 2017

Members Attending: Madi Allinson, Mike Brenchley, Gary Carlston, Kim Cragun, Jake Dettinger, Steve Hood, Heidi Johnson, Nick Marsing, Garth Sorenson, Jason Springer, Allan Stevens, Merrill Worthington

Others Attending: Marci Larsen (secretary), Staci Taylor, Paul Tew

Welcome (President Carlston)

- President Carlston called the meeting and welcomed everyone
- Excused and expressed sympathy to Craig Mathie, noting his father recently passed away

Meeting Minutes (President Carlston)

- Mike Brenchley made a motion to approve the March 20, 2017 meeting minutes; Allan Stevens seconded the motion, and it passed unanimously

College Vehicle Use Policy (Vice President Mathie)

- Staci Taylor presented the policy
- Nick Marsing made a motion to approve the policy and forward to the Board of Trustees; Kim Cragun seconded the motion, and the motion passed unanimously after discussing the following points:
 - Mike Brenchley asked about the process for changing policy if challenges arise
 - President Carlston said policies can always be reviewed
 - Nick Marsing asked if employees can pick up the car the day before if leaving early
 - Staci Taylor said state officials said only the Vice President for Finance (not a designee) can approve
- ACTION: Vice President Mathie will present the policy as presented to the Board of Trustees for consideration

Free Speech Zone Policy (Vice President Mathie)

- Staci Taylor said Vice President Mathie had worked with legal counsel on this policy
- Committee members asked the following questions, to be researched during the 30-day review period:
 - Nick Marsing asked what will determine what is “data collection”
 - Allan Stevens asked who will determine what is, “obscene and infringing on the rights of another person”
- President Carlston said the college wants to be legal and protect the rights of everyone
- Allan Stevens suggested the college look at the Academic Freedom Policy
- ACTION: Vice President Mathie will create a description background paragraph and research the answers to the questions while the policy is being reviewed by employees
- Jason Springer made a motion to approve this policy being sent to employees for the 30-day review with a description/justification while questions are being researched; Nick Marsing seconded the motion, all voted in favor

Accountability for Noncapital Assets (Vice President Dettinger)

- Have been asked by USHE auditor to track non-capital assets (less than \$5,000 for Snow)
- Paul is interested to know where the information is
- Discussed if this is just digital assets or furniture
- Heard resistance to tracking equipment
- ACTION: Vice President Dettinger and Paul Tew will work on a revised policy that finds a better balance between accountability and practicality

ADA Compliant IT Resources (President Carlston)

- Reported that Katie Jean Larsen and Phil Allred will co-chair a committee to help the college become compliant with USHE expectations
- Committee membership possibilities include TTC, Academic Affairs, Web Services, Faculty Senate, ITAC, and Curriculum Committee

Faculty Workload Policy (Vice President Hood)

- Explained this is mostly procedural, but includes some policy
- Distributed a copy for initial review
- ACTION: College Council will review this policy and it will be added to the November 13 agenda

Snow Academy (Vice President Hood)

- Shared a brief overview
- Said he will discuss with Curriculum Committee before proceeding with this group

Governance (Nick Marsing)

- Said two questions from Faculty Senate stem from last year:
 - Do we have a governance document?
 - On committees that have both faculty and staff, to whom do they report?
 - Steve Hood said the college operates a lot on tradition
 - President Carlston said there is a balance with the term “shared governance,” specifically, responsibility and collaboration can be shared while accountability cannot be
- ACTION: Nick will compile shared governance thoughts/knowledge from council members

Holiday Recognitions (President Carlston)

- Had a discussion on the best use of resources and asked for feedback on past practices of holiday recognitions
- Noted he wants to be certain the college can defend the proposal that is before some legislators and does not want to create a morale problem
 - Feedback varied: one faculty member said he believes the gift of turkey means a lot to employees, another said faculty and staff would be more ok with changes if they can see a direct tie to something else, and another said providing meals creates a family atmosphere
- Concluded that this is practical discussion that will continue and hopes messages of appreciation are given and received throughout the year