



# SNOW COLLEGE

BOARD OF TRUSTEES MEETING AGENDA  
NOYES BUILDING • EPHRAIM, UTAH  
FRIDAY, MARCH 23, 2018

## 10:00 – 11:30 AM COMMITTEE OF THE WHOLE

Location: Founders Hall

1. Welcome ..... Scott Bushnell, Chair of the Board
2. Pledge of Allegiance ..... By Invitation
3. College Recognition: Student Leaders and National Champion Cheerleaders ..... Gary Carlston, President
4. Legislative Report and Conversation with Legislators (Tab Mc) ..... President Carlston

### ACTION:

1. Minutes from the Previous Meeting (Tab A) ..... Chair Bushnell
2. Commencement Speaker and Recognitions ..... President Carlston

## 11:30 AM – 12:45 PM MEETINGS OF THE BOARD COMMITTEES

### FINANCE AND FACILITIES COMMITTEE

Trustee Rick Robinson, Chair

Location: Founders Hall

### ACTION:

1. Financial Statement Audit (Tab B) ..... Jake Dettinger, Finance & Admin Services Vice President & Utah State Auditors
2. 2018-19 Proposed Tuition and Fees (Tab C) ..... Vice President Dettinger
3. Investment Report (Tab D) ..... Vice President Dettinger
4. Contracting and Signing Authority Policy (Tab E) ..... Vice President Dettinger
5. Foundation Gift In-Kind Policy (Tab F) ..... Vice President Dettinger
6. Internal Audit Schedule (Tab G) ..... Wayne Bushman, Internal Auditor
7. Audit Report - Scholarship Office (Tab H) ..... Mr. Bushman
8. Audit Report - Travel and Purchasing Card Use (Tab I) ..... Mr. Bushman

### ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Trustee Erma Kaye May, Chair

Location: Centennial Room

### ACTION:

1. Faculty Workload Policy (Tab J) ..... Steve Hood, Academic Affairs Vice President
2. 2018 Candidates for Graduation (Tab K) ..... Vice President Hood
3. Advancement and Tenure Recommendations (Tab L) ..... Vice President Hood

**INFORMATION:**

1. Advancement and Tenure Document Update .....Vice President Hood
2. Admissions Report (Tab M) .....Craig Mathie, Student Success Vice President
3. Housing in Richfield Update ..... Vice President Mathie

**12:45 – 1:15 PM LUNCH**

Location: Founders Hall

**1:15 – 2:30 PM COMMITTEE OF THE WHOLE**

Location: Founders Hall

**ACTION:**

1. Report from the Finance and Facilities Committee ..... Trustee Robinson
2. Report from the Academic and Student Affairs Committee ..... Trustee May

**INFORMATION:**

1. Report from the Alumni Association .....Kerry Day, Association President
2. Report from the Student Body Association .....Seth Robertson, Student Body President
3. Report from the Chair ..... Chair Bushnell
4. Report from the President .....President Carlston

**2:30 – 3:00 PM EXECUTIVE SESSION (IF NEEDED)**

Location: Founders Hall

*To discuss one of the topics allowed by the Open and Public Meetings Act (Section 52 – 4-104) for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and/or the possible sale of real property.*

**ACTION:**

1. Property Acquisition .....Vice President Dettinger

**CALENDAR ITEMS:**

April 27	Commencement Ceremony (Richfield)
April 28	Commencement Ceremony (Ephraim)
June 22	Board of Trustees Meeting (Ephraim)
July 18	Board of Trustees Meeting (Ephraim)
July 19	Joint Regents/Trustees Retreat (Cedar City)
September 14	Board of Trustees Meeting (Richfield)

Projected times for the various meetings are estimates only. The Board Chair retains the right to take action at any time. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the board secretary (435-283-7013/marci.jarsen@snow.edu), at least three working days prior to the meeting.