

SNOW COLLEGE BOARD OF TRUSTEES
AGENDA AND MATERIALS
INCLUDING MINUTES OF JUNE MEETING

WEDNESDAY, JULY 10, 1996
11:00 A.M.

GREAT BASIN ENVIRONMENTAL EDUCATION CENTER

Richfield
Lander
Noyes.
ASAC.

Athletics

SNOW COLLEGE BOARD OF TRUSTEES
WEDNESDAY, JULY 10, 1996 - 11:00 A.M.
GREAT BASIN ENVIRONMENTAL EDUCATION CENTER

NOTE: TRANSPORTATION WILL BE FURNISHED TO GBEEC. PLEASE MEET IN FRONT OF THE NOYES BUILDING AT 11:00 A.M. LUNCH WILL BE PROVIDED AT GBEEC.

1. MINUTES OF JUNE MEETING - **ACTION** (TAB L)
2. CHAIRMAN'S REPORT
3. STUDENT BODY PRESIDENT'S REPORT
4. PRESIDENT'S REPORT
5. BUDGET PROPOSAL - **ACTION** (TAB M)
6. INVESTMENT REPORT - **ACTION** (TAB Mc)
7. NAMING OPPORTUNITIES REVISITED
8. OTHER

SNOW COLLEGE BOARD OF TRUSTEES MINUTES
MEETING HELD JUNE 7, 1996 - 2:00 P.M.
PRESIDENT'S CONFERENCE ROOM - NOYES BUILDING

MEMBERS PRESENT

LuAnne Brown
Charlie Mosher
Marcea Nielson
Robyn Simmons
Mark Stoddard
Richard Waddingham
Scott Wyatt

MEMBERS EXCUSED

Pam Hendrickson
Gwen McGarry

SNOW COLLEGE PERSONNEL

Bevin Blackham
Larry Christensen
President Day
Claudia Jarrett
Bruce Peterson
Renee Peterson, Rec. Secretary
Rick Wheeler
Rick White

GUESTS

Regent Clifford LeFevre

Chairman Mark Stoddard called the meeting to order and acknowledged the presence of Regent Clifford LeFevre. Chairman Stoddard welcomed everyone and thanked them for their attendance.

STUDENT BODY PRESIDENT/NEW STUDENT OFFICERS

Introductions were made between the new Student Executive Council and the Board of Trustees.

Charlie expressed his love for Snow College and his appreciation for the opportunity he has had to serve the students. Chairman Stoddard, in behalf of the Board, wished Charlie the best and thanked him for his leadership.

AUXILIARY ENTERPRISES AUDIT

Chairman Stoddard passed around a copy of the Auxiliary Enterprises Audit report that was conducted by the regents auditors. According to the audit, auxiliaries are in compliance with regents' policy.

MAY MINUTES

Mark Millburn made a motion to approve the May, 1996 minutes as written; seconded by LuAnne Brown and approved unanimously.

COMMENCEMENT

President Day advised that the Baccalaureate and Commencement speakers will all be students. Brian Larsen, a national winner in marketing competition, and Nicole Draper, the salutatorian, will speak at Baccalaureate. Kristen Kemerer, a national winner in forensics, and Noeloni Ioane, the valedictorian, will speak at Commencement. Two students will receive outstanding citizenship awards at Baccalaureate. The honorary doctorate degrees will be presented at Commencement. There are 829 graduates.

DOT DRUG & ALCOHOL TESTING POLICY

Bevin Blackham, Snow's Safety Officer, referred to Tab J in the agenda book, Snow College DOT Drug & Alcohol Testing Policy. Since the agenda was sent out, Bevin has been in contact with the Attorney General's office and he handed out a copy of a memorandum he had received from their office. Bevin explained that this policy is mandated by the federal government. (Please refer to your agenda under Tab J and the memorandum handed out by Bevin from the Attorney General's office.) All Board members feel this type of policy is a good and necessary policy to have. Scott Wyatt made a motion to approve the DOT Drug and Alcohol Testing policy with the recommended changes received from the Attorney General's office; Marcea Nielsen seconded the motion and it was approved unanimously.

STATE LEGISLATURE AT SNOW

The Utah State Legislature will be in Sanpete and on campus on August 21 for their interim day. Senator Blackham will be hosting the group. President Day said Snow College will be heavily involved with their visit.

SEXUAL HARASSMENT

President Day informed the Board that a sexual harassment complaint has been brought to the administration by a student against an instructor. President Day said a committee was appointed to investigate the matter and has given him a report. He said he feels that Snow College has dealt with the matter to the very best of their ability and he feels comfortable everything has been done that can be done. The committee's recommendation was to meet with the individual involved and this has been done. He will be following up with the other party next week.

A question was asked if students are informed of their rights, etc. It was explained that there is an attempt to do so at Freshmen Orientation as it relates to finding out who to go to, procedures, etc. There is training through Claudia Jarrett for faculty and staff at the fall workshops.

BUDGET

Larry Christensen handed out a copy of the operating budget for 1996-97. He explained that since he had put this document together, changes have been made and that he is still in the process of fine tuning it. He said the figure of \$12,304,900 (see page 5 under 1996-97 total) is the total amount we have in the budget and no matter what adjustments are made, the figures

have to add up to this total. Compensation for employees is 4%. Benefits did not change. Because enrollment did not reach projected growth, there is \$115,000 that has to be deducted from the budget this year. President Day explained that on the budget document, most of the areas with a negative increase is where that money is being taken from. President Day asked the Board if the information on the budget was sufficient or if they would like more detail. No action was taken on the budget recommendation today because of the necessary adjustments that Larry will make. Action will be taken after final adjustments are made.

INVESTMENT REPORT

Larry Christensen referred to Tab K in the agenda book and explained the April, 1996 investment report. Mark Millburn made a motion to approve this report; seconded by Robyn Simmons and approved unanimously.

NOYES BUILDING

The architect's final drawings have been submitted to DFCM for review. They will have 2-4 weeks to review them. The drawings will go back to FFKR for any modifications. The project will then be ready to go out for bid, probably in August. If the review goes quickly, the bid process could possibly start in July. Architects have told us that the bid climate looks pretty good right now. There are presently five contractors waiting for this project to go to bid. One of them is the current contractor on the Student Center.

STUDENT CENTER

Larry reported that the contractor, Granville Construction, on the student center has really been pushing the work forward. The contractor has until January 16 to complete the job. It depends on whom you talk with as to when the building might be done. Larry said some services may be moved into the building before it is completed, if the fire marshal will approve it.

SEMESTER CONVERSION

Dr. White said the Board of Regents appointed a systemwide committee to discuss issues needing to be agreed upon for the semester conversion, such as number of days in a semester, articulation, consistency among institutions in course numbers and titles. There will be a meeting of the committee next Monday where many issues will be finalized. These will then go to the Board of Regents at their June meeting. A question was asked as to how the semester system will affect summer school at Snow. Dr. White said it has not been decided on what will be done with summer school.

UCOPE

Rick Wheeler advised of \$38,000 of Utah centennial money that has been appropriated and will be used for student employment dollars.

SVAVC BOARD/SNOW BOARD OF TRUSTEES

President Day has received a request from Carl Albrecht from Sevier Valley Tech Board suggesting that they have a member on the Snow College Board of Trustees, and Snow College have a member on their board. President Day has spoken with Commissioner Foxley concerning this. President Day suggested rather than exchanging Board members, that a common Board member be appointed to serve on both boards and he suggested Pam Hendrickson. All Board members agreed this would be a very workable situation.

NEXT MEETINGS

July 10 - 11:00 a.m. at Great Basin Environment Education Center

September 9