



Office of the President

BOARD OF TRUSTEES MEETING

Monday, August 24, 1998

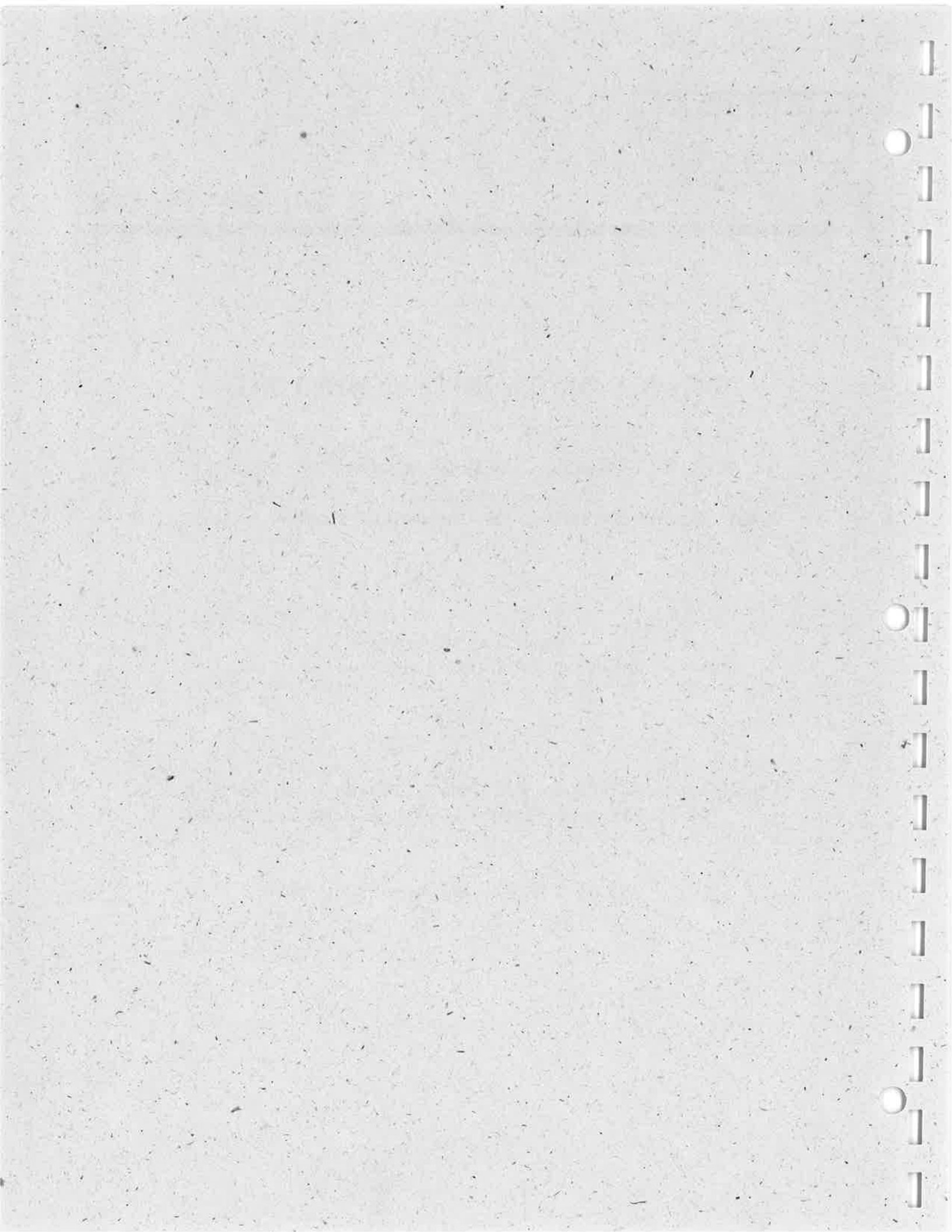
10:00 A.M.

Great Basin Environmental Education Center (GBEEC)

Agenda and Materials
Including Minutes of June Meeting

**Transportation will be available. Please meet in front of
the Greenwood Student Center at 9:30 a.m. SHARP.**

Lunch will be served at 12:00 Noon



SNOW COLLEGE BOARD OF TRUSTEES AGENDA
AUGUST 24, 1998 - 10:00 A.M.
GREAT BASIN ENVIRONMENTAL EDUCATION CENTER

TRANSPORTATION WILL BE AVAILABLE IN FRONT OF GREENWOOD STUDENT CENTER AT 9:30 A.M. SHARP

LUNCH WILL BE PROVIDED

1. APPROVAL OF JUNE MINUTES - **ACTION** (TAB A)
2. INSTITUTIONAL DISCRETIONARY FUNDS - **ACTION** (TAB B)
3. INVESTMENT REPORT - **ACTION** (TAB C)
4. STUDENTS' RIGHTS AND RESPONSIBILITIES POLICY - **ACTION**
(Policy draft was included with June agenda - another copy will be handed out at this meeting)
5. ADDITIONAL BUDGET INFORMATION REQUESTED BY TRUSTEES (TAB D)
(Information provided in the Trustees' agendas only)
6. CHAIRMAN'S REPORT
7. STUDENT BODY PRESIDENT'S REPORT
8. PRESIDENT'S REPORT
9. MASTER PLANNING - INFORMATION (TAB E)
10. FUTURE MEETING DATES
11. OTHER

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SNOW COLLEGE BOARD OF TRUSTEES MINUTES
MEETING HELD FRIDAY, JUNE 12, 1998 - 4:00 P.M.
GREENWOOD STUDENT CENTER

MEMBERS PRESENT

Richard Bartholomew
LuAnne Brown
Robyn Kremer
Kristina Kurocik-Agren
Mark Millburn
Rob Peterson
Mark Stoddard
Richard Waddingham
Scott Wyatt

SNOW COLLEGE PERSONNEL

Gary Arnoldson
President Gerald Day
Claudia Jarrett
Nate Millward
Renee Peterson, Recording Secretary
Rick Wheeler
Rick White

MEMBERS EXCUSED

Carl Albrecht
Gwen McGarry

The meeting was called to order and everyone was welcomed by Chairman Mark Stoddard who conducted the meeting.

MARCH MINUTES

A motion was made by LuAnne Brown and seconded by Robyn Kremer that the March, 1998 minutes be approved as written. This motion passed unanimously.

BOARD OF REGENTS MEETING HELD ON SNOW CAMPUS IN MAY

Some of the Trustees attended the breakfast meeting with the Regents when the Board of Regents meeting was held on Snow campus May 28 and 29. Comments made about President Day by both the Regents and Trustees were very positive. It was stated that the Regents recognize Snow College has a lot to be proud of. The Regents feel very good about President Day and have a lot of confidence in him, as do the Trustees. It was also stated how well President Day provides leadership in the community and how the people in the community appreciate it. All who were able to attend the meeting said it was a very positive one.

SNOW SOUTH

Chairman Stoddard said he had attended the signing by Governor Leavitt of HB 114 merging Snow and SVATC. He said there was a great deal of emotion shown by the people of the Richfield area. This will be a significant gain in education and Chairman Stoddard stated, in behalf of the Trustees, that they look forward to working with SVATC.

The question was asked as to when the merger date is effective. Legislation makes it effective July 1, 1999 and there are six months after this date to actually put it in place. However, the people in Richfield are very anxious to move this along. President Day said the plans, etc. are

much farther down the path than he thought they would be at this time. What will need to be resolved in the near future is how the Board of Trustees and SVATC Board of Directors will interact. President Day advised that we will only need one board to govern both places. The Board of Trustees is appointed by the Governor. He said that we will need to figure out how to maintain a tie with the school districts.

STUDENT BODY PRESIDENT'S REPORT

Kristina introduced Rob Peterson, the 1998-99 student body president. Student elections were held in mid-April and the new council and senate is now in place. There will be three freshmen senators elected during fall semester.

On April 17 the Heritage Club banquet was held and many students were involved. Kristina was glad to have had the opportunity to meet the Heritage Club members, as were the students who were invited.

May 1-2 was Sibling Weekend which was very successful. This is a great recruitment tool.

The Inaugural Ball was held on May 8, with President Day administering the Oath of Office to the new student officers who felt this was a privilege.

June 1 a "Brick" dinner was held. This is a new tradition started by the Varsity Experience Team where a faculty, staff or student can bring recognition to someone who has done something special and that person will be given a brick. Anyone receiving three bricks was invited to a Brick dinner.

The Snow College Forensics team won the National Championship. The PBL Club (business) has two students eligible to compete in the nationals in July.

Kristina advised that during her year she has been able to eliminate the deficit in the students' funds.

The outgoing student officers have been working with the incoming officers helping to make a smooth transition.

The Trustees thanked Kristina for her dedication throughout the year. Kristina in turn thanked the Trustees and said she has been thankful for the opportunity to serve and has been able to tell that the Trustees really care about the students.

Rob Peterson said one of his goals this next year is to get everyone involved and have a positive experience. He is excited to be the student body president and feels he has a very good council. Chairman Stoddard wished Rob and his council much success.

HIGHER EDUCATION PRESIDENTIAL AUTHORITY

President Day said he would like to schedule a day's retreat with the Trustees to bring them up to date on some changes/suggested changes in the responsibilities of the Trustees. He said there will be more responsibilities shifted from Regents to Trustees. He referred to Tab Q in the agenda book - Higher Education Presidential Authority, which states duties and responsibilities of the president of each institution. For more detailed information, please refer to Tab Q.

1998-99 BUDGET

President Day handed out some budget information for 1998-99. He referred particularly to the second and third columns from the right indicating that one column was last year's budget and the other one is the proposed budget for 1998-99. He advised that the legislature appropriated 3.5% for compensation. However, the benefits with EMIA had to be renegotiated which would take some from this percent. President Day said the Benefits Committee did a superb job in negotiating. Also out of the compensation money there had to be some taken for those individuals who had completed a degree and who were promoted and/or received tenure. Because of the generosity of Larry Christensen, funds were reallocated from his budget into salaries which will bring the average salary increase for all employees to 3 percent. Gary Arnoldson commented that he feels very comfortable with this budget. Some of the Trustees said they would like to see more detailed budget information. President Day said he would see that they get a copy of this information.

Scott Wyatt made a motion to approve the 3% increase in salaries and the distribution of money that covers exposures; seconded by Mark Millburn and approved unanimously.

HOLIDAY INN RESERVATION CENTER

President Day reported he has had some discussion with people from the Holiday Inn who have visited campus to see about the possibility of establishing a satellite reservation center. The attraction for Snow College is jobs for students. They have looked at the Hi Tech building space that would probably take about \$20,000 for improvements. He said discussions are on-going and he would bring more information to the Trustees as it becomes available.

FACULTY PROMOTIONS/ TENURE

Vice President Rick White referred to Tab S in the agenda book and explained the procedure for tenure. A faculty member is eligible for tenure when he/she has been employed for seven years. The Advancement and Tenure Committee informs an applicant when he/she will be eligible and the applicant is required to supply information to the committee, be evaluated by a panel of colleagues who make a recommendation, and the dean of the division also makes a recommendation. These recommendations are shared with the Advancement and Tenure Committee who meets with the applicant. The committee then makes a recommendation to the vice president for instruction and the president and, if favorable, is taken to the Board of Trustees for approval. Applicants are reviewed in their 6th year and are told whether they are on track, what they need to do to improve, etc. and then if they are performing satisfactory and approved by all parties, they are granted tenure at the end of the 7th year.

Those recommended for tenure for the 1998-99 contract year are Kari Arnoldson, Ron Lamb, David Rosier, Larry Smith and John Vitullo. Those recommended for promotion are Richard Gee from assistant to associate professor, and David Rosier from instructor to assistant professor. Scott Wyatt made a motion to approve these recommendations for tenure and promotion; seconded by Richard Waddingham and approved unanimously. Chairman Stoddard asked that congratulations be given to these faculty members in behalf of the Board of Trustees.

INVESTMENT REPORTS

Gary Arnoldson referred to Tab T, the March and April, 1998 Investment Reports. After he had explained each one to the Trustees, Mark Millburn made a motion to approve both of the reports; seconded by Robyn Kremer and approved unanimously.

TRAVEL ADVANCE AND REIMBURSEMENTS POLICY

The Travel Advance and Reimbursements Policy under Tab U was explained by Gary Arnoldson. Scott Wyatt made a motion to approve the policy; seconded by LuAnne Brown and approved unanimously.

INSTITUTIONAL DISCRETIONARY FUND

This item will be deferred to the next Board of Trustees meeting.

DISCIPLINARY SANCTIONS OF STAFF PERSONNEL POLICY

Claudia Jarrett referred to the Disciplinary Sanctions of Staff Personnel Policy under Tab W. She explained that the old policy had language that was hard to understand. Scott Wyatt made a motion to approve this policy; seconded by Richard Waddingham and approved unanimously.

STUDENTS' RIGHTS AND RESPONSIBILITIES POLICY

Rick Wheeler explained the Students' Rights and Responsibilities draft under Tab XYZ. He said he would like input from the Trustees. This document will be printed in the school catalog, as well as summaries posted around campus. He asked everyone to read it, make suggestions and that we could discuss it in further detail at the next Trustees meeting.

SERVICE LEARNING REPORT

Rick Wheeler handed out a document showing projects and volunteer hours spent by the students who are members of clubs and organizations at Snow College. There were 1727 volunteers for 11,157.5 hours of service. For more detailed information, please refer to your copy.

CAPITAL FACILITIES

Noyes Building

Rick Wheeler said the work is moving right along. Mechanical work is being done, as is office layouts, etc. We should probably occupy the building by January. Landscaping will be in by the end of the summer. Dedication is still being scheduled for May.

Humanities and Arts Building

Will be able to hold classes beginning with fall semester.

THANKS, KRISTINA

President Day thanked Kristina for being a wonderful student body president. He said she has done a terrific job and has been extremely conscientious. Trustees also thanked her and expressed their appreciation for a job well done.

NEXT MEETING

The next Board of Trustees meeting will be held on August 20 at the GBEEC. A dutch oven dinner will be provided. (This has been changed to August 24.)