



*Snow College  
Board of Trustees*

*Next meeting:  
Wednesday, November 28, 2001  
Lunch at 11:30 a.m. \* Meeting at 12:30 p.m.  
Lorenzo and Erastus Snow Conference Room  
Noyes Building \* Ephraim, Utah*

*Includes agenda for the next meeting and minutes from the August meeting.  
If you desire special accommodations in order to participate in this meeting,  
please contact the Snow College President's Office at (435) 283-7010.*



Agenda for the  
Snow College Board of Trustees  
Wednesday, November 28, 2001 \* 12:30 p.m.  
Lorenzo and Erastus Snow Conference Room  
Noyes Building \* Ephraim, Utah 84627

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Welcome .....	Scott Wyatt
<b>Action Item:</b> Minutes of August 30 Meeting (Tab I) .....	Scott Wyatt
Report from the Chair .....	Scott Wyatt
Report from the Student Body President .....	Chanté Wouden
<b>Action Item:</b> Student Fee Reallocation .....	Chanté Wouden
<b>Action Item:</b> Regent Policy R561, Accounting and Financial Controls (Tab J) ..	Gary Arnoldson
<b>Action Item:</b> Investment Reports (Tab K) .....	Gary Arnoldson
<b>Action Item:</b> Resolution for Flex Spending (Tab L) .....	Claudia Jarrett
<b>Action Item:</b> Personnel Policy Follow Up (Will be hand carried) .....	Rick Wheeler
Report from the President .....	Rick Wheeler



**OFFICIAL MINUTES OF THE  
SNOW COLLEGE BOARD OF TRUSTEES  
AUGUST 30, 2001 MEETING  
GREAT BASIN ENVIRONMENTAL EDUCATIONAL CENTER  
EPHRAIM, UTAH 84627**

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**Members Present:** Carl Albrecht, Richard Bartholomew, Tim Blackham, LuAnne Brown, Kay Greene, Gwen McGarry, Jerold Johnson, Richard Waddingham, Chanté Wouden, and Scott Wyatt

**Members Excused:** None

**College Personnel Present:** Larry Christensen, Carl Holmes, Claudia Jarrett, Marci Larsen, Rick White, and Rick Wheeler

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**Welcome**

Chairman Wyatt called the meeting to order and welcomed everyone to the GBEEC. Because this was Kay Greene's first meeting, he asked Kay and other board members to introduce themselves.

**Minutes of August 3 Meeting**

Chairman Wyatt entertained a motion to approve the minutes of the August 3 meeting. Richard Waddingham asked that three changes (distributing be changed to distributed on Page 1, met be changed to meet on Page 2, and merge be changed to merger on Page 3) be made. Carl Albrecht made a motion to approve the August 3, 2001, minutes with the suggested changes. Gwen McGarry seconded the motion, and it passed unanimously.

**Report from the Chair**

Chairman Wyatt had nothing to report.

**Report from the Student Body President**

The student government has decided to cease production of the printed yearbook in its current form according to Chanté's report to the board. She explained that her council was looking into possibilities to refund or reallocate student fees, and she indicated that she may make a proposal to the board at its next meeting if need be. Rick Bartholomew asked if the students supported the council's decision, and Chanté reported that the decision was made from the responses of last year's survey. President Wheeler reminded the board that the allocation of student fees is a complete student decision, and he echoed his support of the students' decision. Chanté also reported that the student body officers meet once a week and that student happenings are going well.

**Multi-Events Center Joint Use Agreement**

President Wheeler informed the board that Jack McAllister, Snow's representative from the Attorney General's Office, had spent several months working on the joint use agreement for the Multi-Events Center in Richfield. He reported that the agreement must be approved by the Board

of Regents after the Trustees approve it, and he asked board members for their questions, comments, and suggestions on the document.

Chairman Wyatt pointed out that the agreement referred to Snow College and Snow College South separately. He indicated that he would like to see this document and all other references refer to the college as one institution. He communicated his opinion that the distinction between the two perpetuates the two-ness issue. President Wheeler explained that the document currently had fewer references to the two places than did the original document, and he concurred with Chairman Wyatt's insight. Jerold Johnson also vocalized his support for Chairman Wyatt's suggestion.

The board discussed the document and the timeliness of it. Upon learning that the construction agreement had been signed, Richard Waddingham questioned the purpose of the board's approval. Chairman Wyatt sensed the frustration of several board members and informed the administration that the board should have had the documents prior to any binding contracts. Rich asked that improved procedural steps, which would allow the board to make better decisions, be put into place. President Wheeler explained that the decision was made to solve governance issues prior to delving into legal documents pertaining to the two campuses, and most board members were understanding of this viewpoint. A great deal of discussion ensued, and the following changes in the Multi-Events Center joint use agreement were suggested for clarification purposes.

- Page 1, Number 2: correctly identify the parties. It is questionable if a school district can enter into an agreement. It should be an agreement made by the school board. The question also relates to the college and county.
- Page 1, Number 2.2: change "emphasis" to "preference"
- Page 3, Number 3.11: delete "meeting" from the definition
- Page 5, Number 4.7: change "conditions" to "requirements"
- Page 5, Number 5.2: end the last sentence on the page with "Snow College South," delete the rest of the sentence beginning with "and costs of regular..."
- Page 7, Number 5.7 continued: end the sentence with "designated accounts," delete the rest of the sentence beginning with "and other accounts..."
- Page 9, Signature Page: question of party definition (see Page 1, Number 2)
- Construction Agreement, Exhibit C: needs to be updated

Carl Albrecht made a motion to implement the recommended changes and approve the joint use agreement. Tim Blackham seconded the motion, and it passed unanimously. Richard Waddingham explained that a resolution must be adopted by the board prior to entering into a legally binding contract. Jerold Johnson made a motion that the board adopt a resolution, to be signed by the chair, once the corrected joint use agreement was complete. Tim Blackham seconded the motion. Richard Waddingham and LuAnne Brown abstained from voting; all other Trustees voted in favor of adopting the resolution.

#### **Personnel Policy Follow Up**

President Wheeler presented Policy 13.2.15, Working Hours, and Policy 13.6.1, College Property, to the board for approval. He noted that the policies were recommendations from the cabinet, not the joint policy committee. LuAnne Brown made a motion to approve Policy 13.2.15 as presented.

Gwen McGarry seconded the motion, and it passed unanimously. The board discussed the College Property policy and determined that it would be best to specifically define "equipment and tools." It was decided to send the policy back to the cabinet to clarify terms and intent. Richard Bartholomew made a motion to table this agenda item until the next meeting. Richard Waddingham seconded the motion, and it passed unanimously.

#### **President's Report**

President Wheeler provided copies of the current enrollment report to the board members. He happily reported that enrollment numbers are up, and he informed the board of back-to-school happenings such as the preschool workshop, the new hires, and the first football game.

President Wheeler also briefed the board on other recent events, specifically the presidential search, the new UCAT president, the performing arts building, and the budget request. With the presidential search, President Wheeler reported that the campus had been informed that ten finalists had been selected to be interviewed; the committee reports that all are very qualified candidates according to the president's report. President Wheeler next announced that the first president of UCAT would be named today. He also informed the board that the administration team was working with Gould Evans to determine the best site of the performing arts building. He noted that the engineers found collapsible soil at the original site and that the practice field was being considered as a possible site for the new facility. To conclude his report, President Wheeler provided copies of the 2002-2003 budget request which had been submitted to the Board of Regents. He discussed each request and informed the board that the system would combine the institutional requests and present them as one package to the Legislature.

#### **Next Meeting**

The board agreed to gather on Friday, October 12, 2001, at 1:00 p.m. in the Lorenzo and Erastus Snow Conference Room of the Noyes Building. Since that time, the meeting has been rescheduled for Wednesday, November 28, 2001, at 11:30 a.m. in the same location.

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