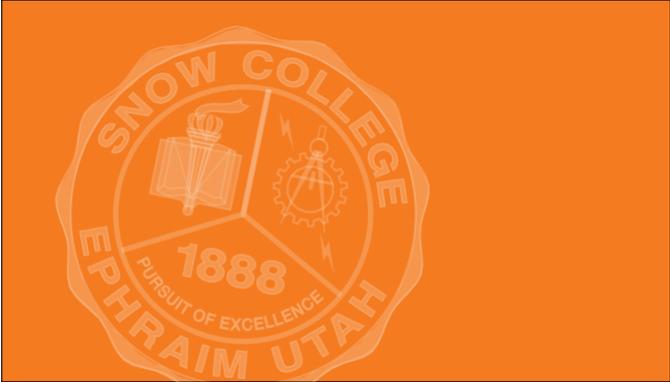


Business Card Order Form



Your Snow College Business Cards will look like the examples above. In order to easily facilitate ordering personal Snow College business cards, you will need to fill out this form completely. The first section below is the information that will be printed on the business card itself and the second section is for printing company use. Please make sure you make all the selections as you need and deliver this order form to the location listed below. You will also need to provide a Purchase Order or a PCard (credit card) number to Paradise Press to order business cards, letterhead or envelopes.

Business Card Imprint Information:

School/Department/Office:

Employee Name:
(max 30 characters, including degrees)

Position (max 40 characters):

Email (max 40 characters):

Office Phone:

Cell Phone (optional):

Select Address:

Standard Ephraim Address:

150 East College Avenue
Ephraim, Utah 84627
435.283.7000
www.snow.edu

Standard Richfield Address:

800 W 200 S
Richfield, Utah 84701
435.896.8202
www.snow.edu

Other Address:
(Specific Approval Required)

Ordering Information:

Quantity Ordering: 500 1000 Other:

Ordering Persons Name:

P-Card or Purchase Order #:

Phone Number:

Order Date:

Approval Signature:

Deliver this order form to: Paradise Press, email: order@paradise-press.com or Fax: 435.896.6125